

MINUTES OF THE LIBRARY BOARD OF TRUSTEES

Thursday, December 11, 2003

Location: Public Library, 1000 Spring Street, Paso Robles

CALL MEETING TO ORDER

Chairperson Watson called the meeting to order at 8:30 a.m.

ROLL CALL

Secretary Reid took roll as follows:

Present: Betsy Watson, Barbara Dabul, Terry-Ann Reid, Melanie Rys and
Denise Surber

Staff: Annie Robb, City Librarian and Barbara Partridge, Director

City Council rep absent: Mayor Pro Tem Heggarty

PUBLIC COMMENTS - None

CONSENT AGENDA

1. A motion was made by Member Rys, seconded by Member Surber, to approve the Minutes of the November 13, 2003 meeting. Motion passed.

DISCUSSION ITEMS

2. **Patron Behavior Policy**
 - After discussion, a motion was made by Rys, seconded by Surber, to accept Patron Behavior Policy – see Attachment A. Motion passed.
3. **Art Display Guidelines** – Comments noted and filed
4. **Bravo** – Comments noted and filed

CITY COUNCIL COMMUNICATION - Absent

CITY STAFF REPORT – Comments noted and filed

UNSCHEDULED MATTERS – Comments noted and filed

- Member Surber added report on Cal Tac Legislation Day.

ADJOURNMENT

- The meeting adjourned at 9:05 a.m. to next month's regular meeting on Thursday, January 8, 2004, 9:00 a.m. in the Public Library, 1000 Spring Street, Paso Robles.

THESE MINUTES WERE APPROVED BY THE LIBRARY BOARD OF TRUSTEES AT THEIR 1/8/04 MEETING

Respectfully submitted by Terry-Ann Reid, Secretary

Library Board of Trustees Minutes of 12/11/03

Paso Robles Public Library
Guidelines for Library Use

The Paso Robles Public Library welcomes you. In order to promote an atmosphere in which all patrons may use and enjoy the library, the Library Board of Trustees establishes the following use guidelines:

To enjoy library materials and services fully, the following are encouraged:

- Asking library staff for help
- Reading
- Studying
- Using the library's electronic resources
- Participating in library programs
- Speaking in a quiet voice
- Muting cell phones and other electronic devices

To avoid disturbing library users, the following are prohibited:

- Use of loud, abusive, threatening or insulting language
- Disruptive or unsafe behavior including any conduct that interferes with the use of the library by others or with the functioning of library staff or volunteers
- Use of cell phones except by staff in performing assigned duties
- Eating or drinking except in designated areas, or as approved for specific events
- Running or roughhousing
- Animals, with the exception of service animals assisting persons with disabilities or animals used in library programs
- Soliciting money, donations or signatures without prior approval of the City Librarian
- All behavior or actions prohibited by law

In addition:

To avoid disturbing other library users, please mute the volume of electronic devices and use cell phones in the lobby or outside the library.

The children's area, including restrooms, is restricted to children and accompanying adults. Adults not accompanied by children are permitted in the children's area when actively using children's resources with help of library staff.

The library is not responsible for children who are left unattended in or on the grounds of the library.

Persons who violate these Guidelines may receive a warning from the library staff and/or an opportunity to cease the violation or leave the library. Illegal activity, as well as any willful or repeated violations of these Guidelines or other posted library regulations (e.g. computer use rules), may result in removal from the facility and/or suspension of library privileges. In addition, where authorized by Federal, State or local law, violations of these Guidelines may also result in arrest.

Adopted by the Library Board of Trustees December 11, 2003